

**Westchester Land Trust  
Request for Proposal: Tom Burke Preserve  
October 21, 2024**

**Executive Summary**

Westchester Land Trust seeks a quote for survey and property staking on approximately 7.5 acres near the intersection of McClain Street, West Patent Road, and Broad Brook Road in the Town of Bedford in Westchester County, New York.

The survey and other deliverables must be in accordance with the Code of Practice for Land Surveys, adopted by the New York State Association of Land Surveyors.

The Tom Burke Preserve, formerly known as Knapp's Field, consists mostly of an open meadow and adjacent wetland, bordered by a stone wall. There are three adjacent neighbors.

**About Westchester Land Trust**

Westchester Land Trust works together with public and private partners to preserve land in perpetuity, and to protect and enhance the natural resources in our communities.

WLT was founded in 1988 and is accredited by the Land Trust Alliance. Since 1988 we have protected more than 9,250 acres of land in Westchester and eastern Putnam Counties. We own and manage more than 1,250 acres and more than 75 miles of trails across a nature preserve network of 34 properties, much of which is free and open to the public.

**Property Information**

Property Description

The Preserve is approximately 50 percent open field, managed as a meadow, and 50 percent wooded in a large-lot residential neighborhood. Much of the property is in a New York State regulated wetland within the Croton watershed. The Preserve buffers the stream that flows into the Broad Brook, then into the Cross River Reservoir.

The Preserve has a single 0.25 mile loop trail.

Location & Parcel IDs

73.70°13'W/41.22°15'N

72.1-1-16

Total Size

7.5 acres

Known Easements

None.

### Additional Information

Parking is along the road adjacent to the single trail head.

### **Deliverables**

1. Monumenting and staking. Metal pins are required at the property corners and angle points and intermittent points on line approximately every 100-150 feet, except along stone walls (unless at intersecting property lines). Points will be made in front of trees and chisel marks for exposed bedrock or large boulders.
  - a. WLT will provide survey caps.
  - b. WLT staff must be in the field for staking to document locations.
2. CAD/Shapefiles. Provide georeferenced CAD file (.dwg) and shapefiles (.shp) for any and all markers set or found.
3. Provide a text file of positions for each point set or found.
4. Map must show location of any discovered encroachments.
5. Metes and bounds legal description of the property must be provided.

### **Timeline**

A prompt response to the RFP is requested, for survey and staking in 2024.

### **Response**

If you would like the full RFP, including orthoimagery and existing surveys, please contact:

Janelle Robbins, Vice President of Conservation, Westchester Land Trust  
[janelle@westchesterlandtrust.org](mailto:janelle@westchesterlandtrust.org)

Ben Kleist, Preserve Manager, Westchester Land Trust  
[ben@westchesterlandtrust.org](mailto:ben@westchesterlandtrust.org)

Your RFP response should also be directed to the above.