

**Westchester Land Trust**  
**Request for Proposal: Banks Beatrice Rose Preserve**  
**October 21, 2024**

**Executive Summary**

Westchester Land Trust seeks a quote for survey and property staking on approximately 9.6 acres in the Town of Bedford in Westchester County, New York.

The survey and other deliverables must be in accordance with the Code of Practice for Land Surveys, adopted by the New York State Association of Land Surveyors.

**About Westchester Land Trust**

Westchester Land Trust works together with public and private partners to preserve land in perpetuity, and to protect and enhance the natural resources in our communities.

WLT was founded in 1988 and is accredited by the Land Trust Alliance. Since 1988 we have protected more than 9,250 acres of land in Westchester and eastern Putnam Counties. We own and manage more than 1,250 acres and more than 75 miles of trails across a nature preserve network of 34 properties, much of which is free and open to the public.

**Property Information**

Property Description

The Preserve is entirely wooded, with mixed deciduous trees, and about 4 acres of wetlands. The Preserve serves as a buffer between I-684 and the neighbors to the east.

The Preserve is within New York State regulated wetland K-45 and within the Croton Watershed that supplies drinking water to residents New York City and parts of Westchester County. The Preserve's vegetation protects this wetland and the two streams that flow into Broad Brook and then into the Croton Reservoir.

There is no trail system, and the Preserve is not open to the public, and there is limited parking along the shoulder of Baldwin Road.

Location & Parcel IDs

41.1965N / -73.6832W

83.15-2-1 (6.6 acres)

83.15-2-2 (1.47 acres)

83.15-2-3 (1.53 acres)

Total Size

9.6 acres

### Known Easements

None.

### Additional Information

None.

### **Deliverables**

1. Monumenting and staking. Metal pins are required at the property corners and angle points and intermittent points on line approximately every 100-150 feet, except along stone walls (unless at intersecting property lines). Points will be made in front of trees and chisel marks for exposed bedrock or large boulders.
  - a. WLT will provide survey caps.
  - b. WLT staff must be in the field for staking to document locations.
2. CAD/Shapefiles. Provide georeferenced CAD file (.dwg) and shapefiles (.shp) for any and all markers set or found.
3. Provide a text file of positions for each point set or found.
4. Map must show location of any discovered encroachments.
5. Metes and bounds legal description of the property must be provided.

### **Timeline**

A prompt response to the RFP is requested, for survey and staking in 2024.

### **Response**

If you would like the full RFP, including orthoimagery and existing surveys, please contact:

Janelle Robbins, Vice President of Conservation, Westchester Land Trust  
[janelle@westchesterlandtrust.org](mailto:janelle@westchesterlandtrust.org)

Ben Kleist, Preserve Manager, Westchester Land Trust  
[ben@westchesterlandtrust.org](mailto:ben@westchesterlandtrust.org)

Your RFP response should also be directed to the above.